

ISITEP

D8.1.3 – REPORT ON ESTABLISHMENT AND ACTIVITIES OF A DISSEMINATION COMMITTEE

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REVISION TABLE

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Terms and acronyms

Abbreviation	Definition
AB	Advisory Board
CCW	Critical Communications World
DC	Dissemination Committee
DoW	Description of Work
ELS	Ethical, Legal, Societal
EU	European Union
FNM	Finmeccanica S.p.A
ICME	IEEE International Conference on Multimedia and Expo
ICT-DM	International Conference on Information and Communication Technologies for Disaster Management
IPR	Intellectual Property Rights
ISITEP	Inter System Interoperability for TETRA_TETRAPOL Networks
ISTE	International Society for Technology in Education
LEWP/RCEG	Law Enforcement Working Party/ Radio Communication Expert Group
MDM	Media Dissemination Managers
PMT	Project Management Team
POC	
PPDR	Public Protection Disaster Relief
PSCE	Public Safety Communication Europe
PSRG	Public Safety Radio Group
SP	Sub-Project
WiMob	IEEE International Conference on Wireless and Mobile Computing, Networking and Communications
WP	Work Package

Publishable extended abstract

This document describes the functions of ISITEP Dissemination Committee (DC) and reports its establishment process as well as the performed activities.

The DC is part of the Management and quality assurance structure of the ISITEP project and assumes particular importance in steering the guidelines for dissemination activities. The Dissemination Manager is in charge of coordinating DC members.

First part of the document describes the evolution of Dissemination Manager role during the project development and how the project characteristics influenced the selection of DC members.

Second part of the document reports the main activities performed by DC until now. In particular, section 2 summarizes:

- DC meeting (live or by telco), reporting the discussed topics.
- Main obtained outputs of dissemination activity, approved by the DC, as events organization, newsletter and publications approving through dedicated procedures, web and social media usage regulation and the guide for other project partnership establishment.



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1 DISSEMINATION COMMITTEE

1.1 General role of dissemination committee

The Dissemination Committee (DC) is the project internal body responsible for defining, and periodically updating, the plan for the dissemination of project results, outcomes and news. DC is led by the dissemination manager, who coordinates DC activities.

The main responsibilities of the Dissemination Committee include:

- to provide general guidance for the dissemination;
- to identify dissemination criteria and opportunities;
- to be informed about all public dissemination activities conducted by the consortium members, keeping track of them and assessing their compliance to agreed guidelines;
- to revise the dissemination material.

DC approved and adopted the Dissemination Plan (see D8.1.1), in which dissemination tools and a relative exploitation strategy have been defined.

A primary concern of DC is the maximization of dissemination effectiveness. This can be achieved, for example, opportunely choosing and preparing the contents to be addressed to the right public. In fact, DC should take into account that people and organizations interested in ISITEP could be moved by different purposes. Stakeholders are interested in progress done in the field of security and interoperability and in their impact on their work. Academia is interested in advances in science. Regulation bodies are interested in the ISITEP contribution to definition and standardization of procedures and technologies. General public is interested in knowing and verifying the societal value of the project to increase the security perception and the trust in institutions.

1.2 Evolution of dissemination committee in ISITEP

Since dissemination activities cover almost all the aspects of the project, DC members should have a strong involvement in it with deep knowledge of both technical and administrative issues. Moreover, they should have skills in management and decision taking. For these reasons, ISITEP consortium decided not to create an independent body to represent Dissemination Committee, but to assign its tasks to PMT.

The dissemination manager has been described in DoW as “a motivated stakeholder (expert end-user evaluator) within the ISITEP consortium”. However, since the skills necessary to create an essential substrate of knowledges and contacts to assure the quality of the dissemination activities are already available in PTM, the role of the dissemination manager changed during the project and assumed only management characteristics. Initially the charge was assigned to Fiorella Lamberti as representative of technical communications office of Finmeccanica. Later (October 2014), the role has been taken by Paolo Di Michele, since, as Project Manager, he has a broader view of project activities as a whole and more direct contacts with SP leaders and PMT.

1.3 Members of dissemination committee

Name	Company	Role	Note
Paolo Di Michele	FNM	SP1/SP8 Leader	Dissemination manager from October 2014
Federico Frosali	FNM	SP1/SP8 Leader	
Fiorella Lamberti	FNM	SP8 Leader	Dissemination manager until October 2014
Etienne Lezaack	BFP	SP2 Leader	
Storrosten Marianne	DNK	SP3 Leader	
Anita Galin	MSB	SP3 Leader	
Jaakko Saijonmaa	CAS FI	SP4 Leader	
Christian Bjerrum-Niese	MOT	SP7 Leader	
Dimitris Androutsopoulos	NETFI	SP6 Leader	
Federica Battisti	RM3	SP5 Leader	
Marco Carli	RM3	SP 5 Leader	
Serge Delmas	AD&S FR	SP4 Leader	
Luigia Micciullo	UNIFI	Third Party for FNM	In the Dissemination Committee from March 2015
Francesco Gei	UNIFI	Third Party for FNM	In the Dissemination Committee from March 2015

2 ACTIVITIES OF DISSEMINATION COMMITTEE

2.1 Meetings

DC members meets in person or by conference call, most of the time during PMT meetings, where a session is dedicated to DC to discuss arguments related to SP8 or generally concerning dissemination. When necessary, also dedicated meetings are arranged.

Here following the list of encounters during which members of the DC meet and discussed about dissemination issues.

Meeting:	PMT #0 / Kick off	Date:	10 th April 2013
Place:	Pomezia (Rome)	Dissemination Manager:	Fiorella Lamberti (FNM)
Dissemination Committee attendees:	Paolo Di Michele	FNM	Coordinator
	Claudio Becchetti	FNM	Coordinator
	Federico Frosali	FNM	Coordinator
	Claudia Olivieri	FNM	Coordinator
	Andrea Campodonico	FNM	Coordinator
	Alessandro Ambrosetti	FNM	Coordinator
	Fiorella Lamberti	FNM	Coordinator
	Lezaack Etienne	BFP	POC
	Storosten Marianne	DNK	POC
	Anita Galin	MSB	POC
	Jaakko Saijonmaa	ADS FI	POC
	Christian Bjerrum-Niese	MOT	POC
	Dimitris Androutsopoulos	NETFI	POC
	Federica Battisti	RM3	SP5 contributor
	Anna Maria Vegni	RM3	SP5 contributor
Marco Carli	RM3	SP5 contributor	
Main discussed topics	<ul style="list-style-type: none"> First presentation of SP8 activities 		
Files	-	Presented by	Fiorella Lamberti (FNM)

Meeting:	PMT #1, 1 st session	Date:	29 th October 2013
Place:	Brussels	Dissemination Manager:	Fiorella Lamberti (FNM)
Dissemination Committee attendees:	Paolo Di Michele	FNM	SP1/SP8 Leader
	Federico Frosali	FNM	SP1/SP8 Leader
	Fiorella Lamberti	FNM	SP8 Leader
	Lezaack Etienne	BFP	SP2 Leader
	Storrosten Marianne	DNK	SP3 Leader
	Anita Galin	MSB	SP3 Leader
	Jaakko Saijonmaa	ADS FI	SP4 Leader
	Christian Bjerrum-Niese	MOT	SP7 Leader
	Dimitris Androutsopoulos	NETFI	SP6 Leader
	Federica Battisti	RM3	SP5 Leader
Marco Carli	RM3	SP5 Leader	
Main discussed topics	<ul style="list-style-type: none"> • Website structure • Advisory Board – State of art and European expectations • Dissemination and Exploitation: <ul style="list-style-type: none"> - Objectives - Dissemination Plan - The dissemination strategy - Dissemination tools: goals and possible contents of: <ul style="list-style-type: none"> ▪ Leaflets and posters ▪ Project brochure ▪ Project factsheet ▪ Newsletters - Dissemination events - Exploitation activities 		
Files	https://emdesk.eu/cms/?p=334&hash=7F0ZXN0Ozl3Mzg0ZG93bmxvYWQ7bGe	Presented by	Collaborative work
	https://emdesk.eu/cms/?p=334&hash=dZXN0Ozl3Mzg1ZG93bmxvYWQ7bGF0f		Etienne Lezaack (BFP)
	https://emdesk.eu/cms/?p=334&hash=a7bGF0ZXN0Ozl3MzgxZG93bmxvYWQ5		Fiorella Lamberti (FNM)

Meeting:	PMT #1, 2 nd session	Date:	30 th October 2013
Place:	Brussels	Dissemination Manager:	Fiorella Lamberti (FNM)
Dissemination Committee attendees:	Paolo Di Michele	FNM	SP1/SP8 Leader
	Federico Frosali	FNM	SP1/SP8 Leader
	Fiorella Lamberti	FNM	SP8 Leader
	Lezaack Etienne	BFP	SP2 Leader
	Storosten Marianne	DNK	SP3 Leader
	Anita Galin	MSB	SP3 Leader
	Jaakko Saijonmaa	ADS FI	SP4 Leader
	Christian Bjerrum-Niese	MOT	SP7 Leader
	Dimitris Androutsopoulos	NETFI	SP6 Leader
	Federica Battisti	RM3	SP5 Leader
	Marco Carli	RM3	SP5 Leader
Main discussed topics	<ul style="list-style-type: none"> • Project Governance, about dissemination: <ul style="list-style-type: none"> - Advisory board - IPR & Common liability - Publication & Confidentiality - Approval procedure for publication • ISITEP draft official press release • ISITEP fast Video Sequence presentation 		
Files	https://emdesk.eu/cms/?p=334&hash=2F0ZXN0Ozl3Mzk1ZG93bmxvYWQ7bGe	Presented by	Paolo Di Michele (FNM)
	https://emdesk.eu/cms/?p=334&hash=0Q7bGF0ZXN0Ozl3Mzc2ZG93bmxvYWQ7bGe		Collaborative work
	https://emdesk.eu/cms/?p=334&hash=2F0ZXN0Ozl3MzkyZG93bmxvYWQ7bGe		Fiorella Lamberti (FNM)

Meeting:	PMT #2	Date:	16 th December 2013
Place:	TelCo	Dissemination Manager:	Fiorella Lamberti (FNM)
Dissemination Committee attendees:	Paolo DI MICHELE	FNM	SP1 Leader
	Claudio BECCHETTI	FNM	SP1 Leader
	Claudia OLIVIERI	FNM	SP1 Leader
	Federico FROSALI	FNM	SP1 Leader
	Etienne LEZAACK	BFP	SP2 Leader
	Marianne STORRØSTEN	DNK	SP3 Leader
	Anita GALIN	MSB	SP3 Leader
	Jaakko SAIJONMAA	ADS FI	SP4 Leader
	Federica BATTISTI	RM3	SP5 Leader
	Michael SPYRIDAKIS	NETFI	SP6 Leader
	Dimitris ANDROUTSOPOULOS	NETFI	SP6 Leader
	Christian BJERRUM-NIESE	MOT	SP7 Leader
Fiorella LAMBERTI	FNM	SP8 Leader	
Main discussed topics	<ul style="list-style-type: none"> • Project logo has been approved • Graphic layouts for dissemination tool have been approved • ISITEP posters have been presented 		
Files	https://emdesk.eu/cms/?p=334&hash=0bmxvYWQ7bGF0ZXN0OzI5NDM5ZG930	Presented by	Fiorella Lamberti (FNM)

Meeting:	PMT #4	Date:	22 nd March 2014
Place:	TelCo	Dissemination Manager:	Fiorella Lamberti (FNM)
Dissemination Committee attendees:	Paolo DI MICHELE	FNM	SP1 Leader
	Andrea CAMPODONICO	FNM	SP1 Leader
	Federico FROSALI	FNM	SP1 Leader
	Etienne LEZAACK	BFP	SP2 Leader
	Anita GALIN	MSB	SP3 Leader
	Jaakko SAIJONMAA	ADS FI	SP4 Leader
	Marco CARLI	RM3	SP5 Leader
	Dimitris ANDROUTSOPOULOS	NETFI	SP6 Leader
	Christian BJERRUM-NIESE	MOT	SP7 Leader
	Fiorella LAMBERTI	FNM	SP8 Leader
Main discussed topics	<ul style="list-style-type: none"> • Dissemination plan has been approved • Facts sheet and posters have been delivered • Dissemination Committee discussed about the needs of more collaboration from partners for newsletter production. Moreover, any participation in conferences or events related to ISITEP should be notified to the dissemination manager, to build up a periodic newsletter 		
Files	https://emdesk.eu/cms/?p=334&hash=94MDk3ZG93bmxvYWQ7bGF0ZXN0OzM4	Presented by	Fiorella Lamberti (FNM)

Meeting:	PMT #6	Date:	15 th October 2014
Place:	Brussels	Dissemination Manager:	Paolo Di Michele (FNM)
Dissemination Committee attendees:	Paolo DI MICHELE	FNM	SP1 Leader
	Federico FROSALI	FNM	SP1 Leader
	Etienne LEZAACK	BFP	SP2 Leader
	Marianne STORRØSTEN	DNK	SP3 Leader
	Jaakko SAIJONMAA (via telco)	ADS FI	SP4 Leader
	Serge DELMAS	ADS FR	SP4 Leader
	Federica BATTISTI	RM3	SP5 Leader
	Marco CARLI	RM3	SP5 Leader
	Christian BJERRUM-NIESE	MOT	SP7 Leader
Main discussed topics	<ul style="list-style-type: none"> Dissemination Committee was informed that Fiorella Lamberti will leave the project; Paolo Di Michele will become the leader of SP8 and will cover the role of Dissemination Manager as well. Paolo di Michele proposed a list of possible 2015 events (PMT, Advisory Board, User Forum, Steering Committee) to be frozen by the end of October. The list has been discussed via email and definitively approved by end of December 2014. 		
Files	https://emdesk.eu/cms/?p=334&hash=8cyMjQxZG93bmxvYWQ7bGF0ZXN0Ozf	Presented by	Paolo Di Michele (FNM)

Meeting:	PMT #7	Date:	19 th December 2014
Place:	TelCo	Dissemination Manager:	Paolo Di Michele (FNM)
Dissemination Committee attenders:	Paolo DI MICHELE	FNM	SP1 Leader
	Federico FROSALI	FNM	SP1 Leader
	Etienne LEZAACK	BFP	SP2 Leader
	Marianne STORRØSTEN	DNK	SP3 Leader
	Jaakko SAIJONMAA	ADS FI	SP4 Leader
	Serge DELMAS	ADS FR	SP4 Leader
	Federica BATTISTI	RM3	SP5 Leader
	Marco CARLI	RM3	SP5 Leader
	Dimitris ANDROUTSOPOULOS	NETFI	SP6 Leader
	Christian BJERRUM-NIESE	MOT	SP7 Leader
Main discussed topics	<ul style="list-style-type: none"> • Finmeccanica informed ISITEP partners that in a short time a new partner will be introduced into the project to take charge of SP8 activities. • Federico Frosali reported that upon suggestion from Marianne Storrøsten and Anita Galin has been made a proposal to IIR for having a special session on ISITEP and TETRA interoperability at CCW 2015 		
Files	https://emdesk.eu/cms/?p=334&hash=dF0ZXN0OzUyMDk5ZG93bmxxvYWQ7bG6	Presented by	Paolo Di Michele (FNM)

Meeting:	PMT #8	Date:	04 th February 2015
Place:	TelCo	Dissemination Manager:	Paolo Di Michele (FNM)
Dissemination Committee attendees:	Paolo DI MICHELE	FNM	SP1/SP8 Leader
	Federico FROSALI	FNM	SP1/SP8 Leader
	Claudia OLIVIERI	FNM	SP1/SP8 Leader
	Etienne LEZAACK	BFP	SP2 Leader
	Marianne STORRØSTEN	DNK	SP3 Leader
	Anita GALIN	MSB	SP3 Leader
	Jaakko SAIJONMAA	ADS FI	SP4 Leader
	Serge DELMAS	ADS FI	SP4 Leader
	Federica BATTISTI	RM3	SP5 Leader
	Dimitris ANDROUTSOPOULOS	NETFI	SP6 Leader
	Christian BJERRUM-NIESE	MOT	SP7 Leader
Main discussed topics	<ul style="list-style-type: none"> • Discussion about first annual review and status of delivered SP8 documents: <ul style="list-style-type: none"> - WP8.1.1 Rejected - WP8.2.1 Accepted - WP8.2.2 Accepted - WP8.2.3 Accepted - WP8.2.4 Accepted - WP8.2.5 Accepted - WP8.2.6 Accepted - WP8.2.7 Rejected - WP8.3.1 Rejected - WP8.5.1 Rejected - WP8.5.2 Accepted 		
Files	-	Presented by	-

Meeting:	PMT #9	Date:	30 th March 2015
Place:	TelCo	Dissemination Manager:	Paolo Di Michele (FNM)
Dissemination Committee attendees:	Paolo DI MICHELE	FNM	SP1/SP8 Leader
	Federico FROSALI	FNM	SP1/SP8 Leader
	Etienne LEZAACK	BFP	SP2 Leader
	Jaakko SAIJONMAA	ADS FI	SP4 Leader
	Serge DELMAS	ADS FI	SP4 Leader
	Federica BATTISTI	RM3	SP5 Leader
	Marco CARLI	RM3	SP5 Leader
	Dimitris ANDROUTSOPOULOS	NETFI	SP6 Leader
	Christian BJERRUM-NIESE	MOT	SP7 Leader
	Luigia MICCIULLO	UNIFI	Third Party for FNM
	Francesco GEI	UNIFI	Third Party for FNM
Main discussed topics	<ul style="list-style-type: none"> University of Florence has been proposed as Third Party of Finmeccanica, in order to support the dissemination activities and enter in the dissemination committee. The request has been submitted to the EU Commission in the 2nd GA Amendment. Dissemination committee asked all partner to contribute providing any relevant news, event, media or discussion topic to be shared on ISITEP social networks pages. Federica Battisti informed the dissemination committee that RM3 is planning to submit a description of the enhanced terminal at ICME 2015 (http://www.icme2015.ieee-icme.org/cfeu.php) in Torino - Italy. University of Florence presented to the dissemination committee the new Wikipedia page about ISITEP project. Dissemination committee was informed about Wikipedia policies for funded projects. University of Florence presented to the dissemination committee the new Facebook page about ISITEP project. First ISITEP Newsletter have been presented and discussed. University of Florence proposed the possibility to write a chapter about ISITEP on book “Wireless Public Safety Networks: Overview and Challenges” to be edited by Elsevier-ISTE. Dissemination committee discussed about the presentation strategy for upcoming CCW2015. 		
Files	https://emdesk.eu/cms/?p=334&hash=57bGF0ZXN0OzU3MzI0ZG93bmxvYWQ0	Presented by	Federico Frosali (FNM) Francesco Gei (UniFI) Luigia Micciullo (UniFI)

Meeting:	PMT #11	Date:	04 th June 2015
Place:	TelCo	Dissemination Manager:	Paolo Di Michele (FNM)
Dissemination Committee attendees:	Paolo DI MICHELE	FNM	SP1/SP8 Leader
	Federico FROSALI	FNM	SP1/SP8 Leader
	Etienne LEZAACK	BFP	SP2 Leader
	Marianne STORRØSTEN	DNK	SP3 Leader
	Anita GALIN	MSB	SP3 Leader
	Jaakko SAIJONMAA	ADS FI	SP4 Leader
	Serge DELMAS	ADS FI	SP4 Leader
	Federica BATTISTI	RM3	SP5 Leader
	Dimitris ANDROUTSOPOULOS	NETFI	SP6 Leader
	Christian BJERRUM-NIESE	MOT	SP7 Leader
	Luigia MICCIULLO	UNIFI	Third Party for FNM
Francesco GEI	UNIFI	Third Party for FNM	
Main discussed topics	<ul style="list-style-type: none"> Dissemination Committee reviewed last website updates. University of Florence proposed the use of a form on website for the registration to next User Forums. Dissemination Committee approved the submission of the chapter “Interoperability for Public Safety Networks” to be published on the book “Wireless Public Safety Networks Volume 1: Overview and Challenges” by Elsevier-ISTE for the Public Safety Networks Series. Call for paper at IEEE WiMob 2015 has been evaluated. 		
Files	https://emdesk.eu/cms/?p=334&hash=27bGF0ZXN0OzYwOTg5ZG93bmxvYWQb	Presented by	Francesco Gei (UniFI) Luigia Micciullo (UniFI)

Meeting:	PMT #12	Date:	27 th July 2015
Place:	TelCo	Dissemination Manager:	Paolo Di Michele (FNM)
Dissemination Committee attendees:	Paolo DI MICHELE	FNM	SP1/SP8 Leader
	Federico FROSALI	FNM	SP1/SP8 Leader
	Jens Petter JOHANSEN	DNK	SP3 Leader
	Therese Agersting ROSENQVIST	MSB	SP3 Leader
	George MITSOPOULOS	NETFI	SP6 Leader
	Serge DELMAS	ADS FI	SP4 Leader
	Federica BATTISTI	RM3	SP5 Leader
	Dimitris ANDROUTSOPOULOS	NETFI	SP6 Leader
	Christian BJERRUM-NIESE	MOT	SP7 Leader
	Luigia MICCIULLO	UNIFI	Third Party for FNM
Francesco GEI	UNIFI	Third Party for FNM	
Main discussed topics	<ul style="list-style-type: none"> • Second ISITEP newsletter has been released. • Dissemination Committee discussed how to proceed with D85.1 (Detailed Report on the Ethical, Legal and Societal Aspects (ELS) of the Project). The new proposed approach is to address general ELS issues (already described in previous version) within the ISITEP context, focusing on main ISITEP peculiarities: interconnection of different PPDR networks and cooperation of forces of different nationality. It is therefore necessary to analyse ELS aspects in real use cases (i.e. the SP7 trials), where ISITEP framework is used for field operations in cross-border scenarios. • Questions for D85.1 to be answered in the context of SP7 scenarios have been presented and discussed for feedback. 		
Files	https://emdesk.eu/cms/?p=334&hash=8ZXN0OzY0NTA0ZG93bmxyYWQ7bGF0d	Presented by	Francesco Gei (UniFI) Luigia Micciullo (UniFI)

Meeting:	PMT #14	Date:	21 st October 2015
Place:	TelCo	Dissemination Manager:	Paolo Di Michele (FNM)
Dissemination Committee attendees:	Paolo DI MICHELE	FNM	SP1/SP8 Leader
	Federico FROSALI	FNM	SP1/SP8 Leader
	Marianne STORRØSTEN	DNK	SP3 Leader
	Therese Agersting ROSENQVIST	MSB	SP3 Leader
	Serge DELMAS	ADS FI	SP4 Leader
	Jaakko SAIJONMAA	ADS FI	SP4 Leader
	Dimitris ANDROUTSOPOULOS	NETFI	SP6 Leader
	Luigia MICCIULLO	UNIFI	Third Party for FNM
	Francesco GEI	UNIFI	Third Party for FNM
Main discussed topics	<ul style="list-style-type: none"> • Discussion about third Newsletter to be distributed by end of 2015. Proposed topics: <i>2nd ISITEP User Forum, ISITEP trials description, ISITEP Enhanced Terminal, Publications.</i> • Last website updates have been reviewed: <ul style="list-style-type: none"> - Homepage: inserted links for 2nd ISITEP User Forum, to register and to obtain agenda and information pack, to view photos and download presentations. - News & Events -> Events: added User Forum Event. - News & Events -> Latest News: User Forum summary about discussed topics. - Resources: 2nd ISITEP User Forum - Presentations & Photos. • Discussion about “D85.1: Detailed report on the ethical, legal and societal aspects of the project” document status: <ul style="list-style-type: none"> - Last version of the document addresses the currently more advanced scenario: “Multi agency demo” (Norway-Sweden). Since this analysis has to correspond to the actual implementation of the scenario, answers have been directly provided by partners in charge of WP7.1 - Other scenarios will be analysed in the final version of the document (due by M36), with the contribution of partners in charge of others WP7.X" 		
Files	https://emdesk.eu/cms/?p=334&hash=8ZXN0OzY0NTA0ZG93bmxvYWQ7bGF0d	Presented by	Francesco Gei (UniFI) Luigia Micciullo (UniFI)

2.2 Events

Project results are disseminated during both national and international events. Two main types of events have been identified:

- “Workshops”: small events involving ISITEP consortium and public safety stakeholders;
- “User Fora”: large events addressed to users, stakeholders and public.

DC is in charge to plan these events identifying the best opportunities in terms of reached public, timing, and treated arguments, to maximize the participants’ level of interest in ISITEP.

Until today, following events held:

- ISITEP launch event, 29th-30th October 2014 at Belgian federal Police Buildings, Brussels, Belgium.
- 1st ISITEP User Forum, 24th September 2014, Brussels, Belgium.
- 1st ISITEP Advisory Board Meeting 23rd September 2014, Brussels, Belgium.
- 2nd ISITEP Advisory Board Meeting, 23rd April 2015, Brussels, Belgium.
- 2nd ISITEP User Forum Meeting, 24th September 2015, Stockholm, Sweden.

DC is working on the organization of 2016 events. The proposed ones are:

- 1st ISITEP workshop 19-20 May during PSCE Conference in Brussels.
- WP 7.1 Workshop (The day after/before trial).
- WP 7.2 Workshop (The day after/before trial).
- WP 7.3 Workshop (The day after/before trial).
- WP 7.4 Workshop (The day after/before trial).
- WP 7.5 Workshop (The day after/before trial).
- Final ISITEP Workshop (December 2016).
- Final User Forum (December 2016).

External conferences and events represent an additional good chance to promote ISITEP project and related topics about Inter System Interoperability. As stated during 22nd May 2014 DC, any participation to conferences or events related to ISITEP should be notified to DC through the Dissemination Manager.

Until now, ISITEP has been presented at:

- Critical Communication World, TETRA World Congress 19-21 May 2015, Fira Gran Via, Barcelona, Spain.
- The Second International Conference on Information and Communication Technologies for Disaster Management (ICT-DM 2015) November 30 to December 2, 2015 Rennes, France.
- LEWP/RCEG, 19th November 2014, Rome.
- PSRG (Public Safety Radio Group), 30th October 2014, Brussels.
- PSRG (Public Safety Radio Group), 7th May 2015, Skopje.

- Schengen audit, 25th May 2015, Comines-Warneton (Belgium).

2.3 Editorial publications

Research results, disseminated through scientific publications or industrial white papers, shall follow an internal review and a security procedure before submission to obtain feedbacks or authorizations if needed, even if each partner is responsible of what is publishing.

To formalize this process, dissemination committee approved a procedure described in D85.3 and reported here following.

1. *One among the authors has to inform all consortium partners about a possible publication specifying title and co-authors of the publication, name and date of the planned conference/journal, first submission date, final submission date and the responsible SP or WP for the work's origin;*
2. *About 45 days before the first submission deadline, an abstract of the publication describing also the scope of the work, the aspects of the project which will be discussed, and the results which will be presented, should be provided to the consortium.*
3. *All partners can object about the inclusion of specific results or aspects of the project within 30 days before the first submission deadline. If there are no objections, the general contents of the publication are approved.*
4. *The final version of the manuscript for the first submission should be provided to the consortium at least 21 days (3 weeks) before the deadline for the dissemination activity (workshop, conference or journal), in order to let all the partners check with enough detail if any violation of confidentiality or access rights occurs;*
5. *All partners can object within one week before the first submission deadline (they can check the final manuscript for two weeks). If there are no objections, then the contribution is approved (so called silent approval procedure);*
6. *Once the paper has been submitted, if significant reviews of the paper are required for acceptance (especially in case of journal papers), the revised paper should be submitted again to the consortium. Any partner can object (within one week from the reception of the manuscript) on the submission of the modified paper with the modalities specified in the previous point.*

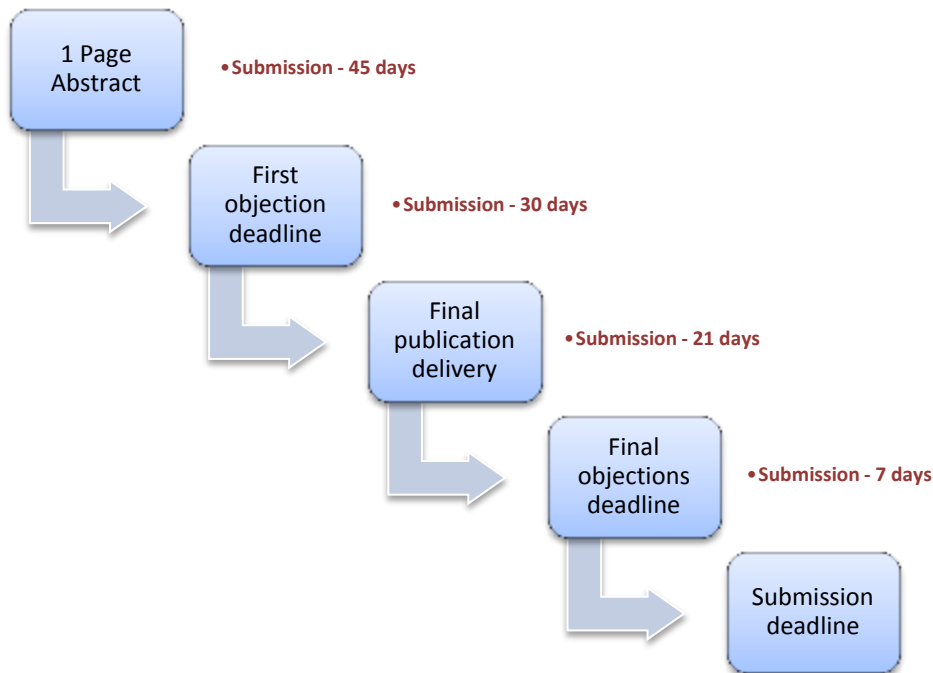


Figure 1: Editorial products approval procedure

If the publication deadline is sooner than 45 days, a short procedure may be followed. This procedure is the same as for journal and conference except for the period for objections reduced to 14 days (instead of 30 days) before the submission date.

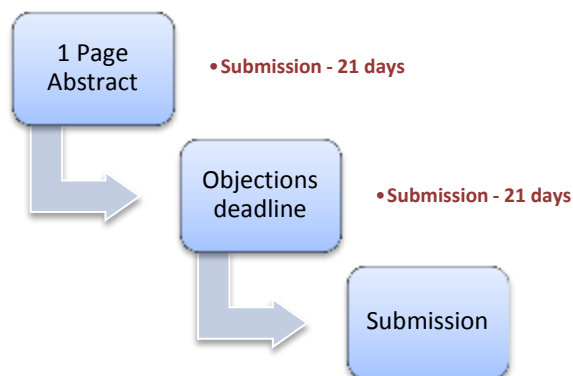


Figure 2: Editorial products short approval procedure

Currently, following works have been published:

- F. Colangelo, F. Battisti, M. Carli, A. Neri, F. Frosali, and C. Olivieri, "Enhanced Terminal for Secure Mobile Communication over TETRA and TETRAPOL networks", Proceedings of IEEE International Conference on Multimedia and Expo, June 29 - July 3, 2015, Torino, Italy.
- Ramon Ferrus, Oriol Sallent, Cor Verkoelen, Frank Fransen, Jaakko Saijonmaa, Claudia Olivieri, Michel Duits, Anila Galin, Franco Pangallo and Debora Proietti Modi. "Security in Transnational Interoperable PPDR Communications: Threats and Requirements", The 2nd

International Conference on Information and Communication Technologies for Disaster Management, November 2015.

- F. Frosali, F. Gei, D. Marabissi, L. Micciullo, E. Lezaak, "Interoperability for Public Safety Networks", Wireless Public Safety Networks Volume 1, 1st Edition Elsevier-ISTE, 17th Nov 2015.
- R. Ferrús, O. Sallent, C. Olivieri, K. Aabye, A. Rashed, F. Pangallo and D. Proietti-Modi, "Towards Transnational Interoperable PPDR Communications: the European ISI Cloud Network", International Conference on Information and Communication Technologies for Disaster Management (ICT-DM'15).

Moreover, ISITEP project has been object of three articles appeared on the "TETRA Today" journal:

- *On time, on target* - Tetra today 2/12/2014 <http://www.tetratoday.com/news/on-time-on-target>.
- *Norway and Sweden conduct industry's first interoperability testing of communications technology* - Tetra today 27/5/20 15 <http://www.tetratoday.com/news/norway-and-sweden-conduct-industrys-first-interoperability-testing-of-communications-technology#sthash.97a63cVp.dpuf>.
- *Norway and Sweden's ISI project: the story so far* - Tetra today 30/9/2015 - <http://www.tetratoday.com/news/norway-and-swedens-isi-project-the-story-so-far/>.

2.4 Newsletter

The ISITEP newsletter has been conceived to accomplish to different goals as to inform end-users and stakeholders on the progress of the project and to publish projects results during the project lifecycle.

DC approved a template to maximize the effectiveness of the communication and decided to publish the newsletter on a periodic base (typically each 3 months) through the website and to disseminate it through a dedicated mailing list and ISITEP social media.

Moreover, a publishing procedure has been foreseen; it is described together with Newsletter template in deliverable D8.2.6 and reported here following:

“Every partners is strongly encouraged to provide material for publication in the newsletter. A partner desiring to publish in the newsletter submits an article to the newsletter PMT, specifying the authors, which part of the project is under examination, and including a brief summary (abstract) and some keywords. A simple template for the submission is provided in Sec. 4 of this deliverable.

Each submission has to be accurately checked before the publication by the PMT. In particular, the main aspects needing a careful address are correctness and confidentiality of the content. For this reason, PMT must evaluate the article and notify its decision to the authors and to the Editorial Board that has the duty to manage the newsletter. The exchange concept is depicted in Fig. 3-1.

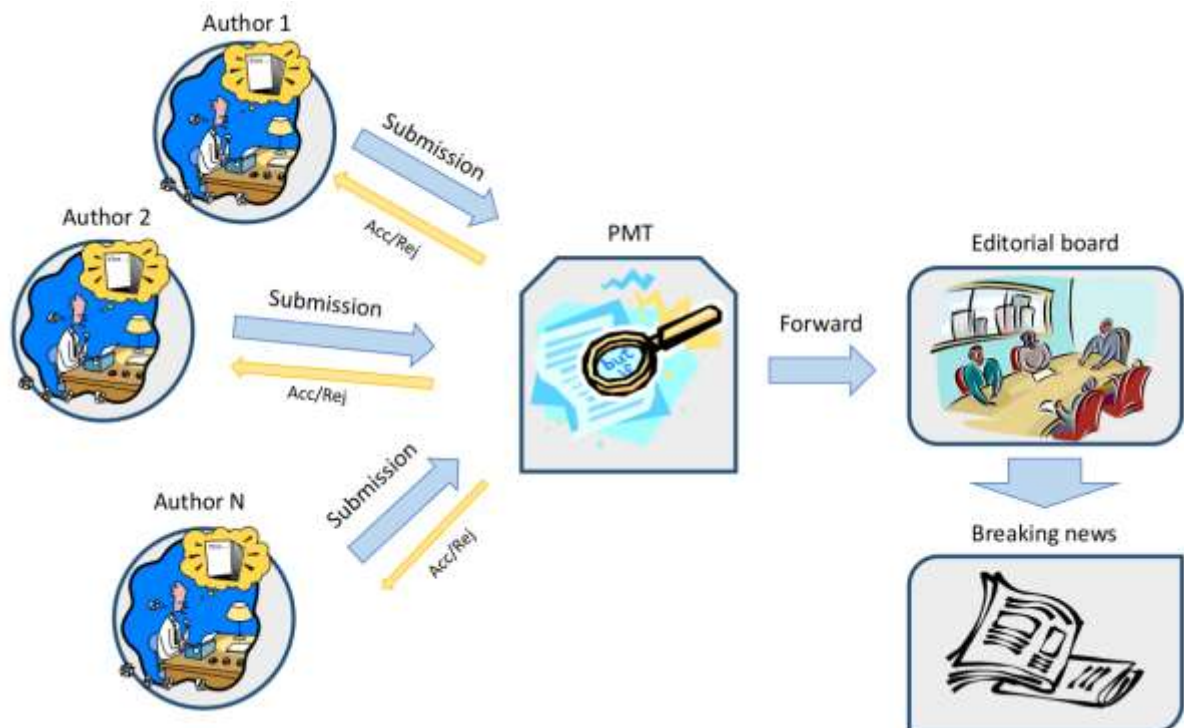


Figure 3: Newsletter publishing procedure concept

In particular, the main task of the PMT is to identify possible confidential contents which should not be divulged to third parties and give its authorization to the publication. In case of rejection, the article review is sent back to the submitter, which can follow the objections and suggestions to improve the article and try again the submission. In case of acceptance, the manuscript is

sent to the Editorial Board, hence, edited and inserted in queue, waiting for the publication. The Editorial Board has in charge to spread the newsletter to the website manager and the social media manager. In addition the newsletter is sent via e-mail to all the project partners using the project mailing list.

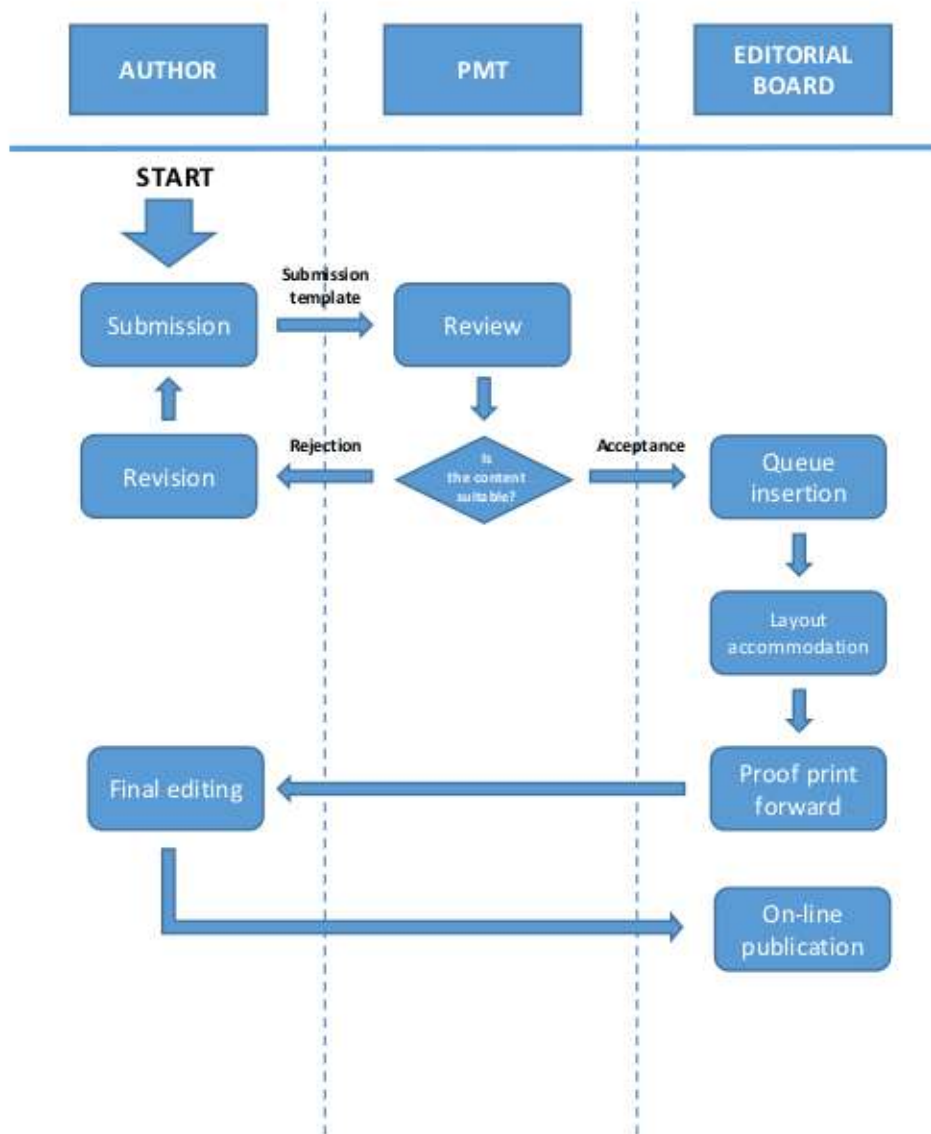


Figure 4:Newsletter publication flowchart

Roles of PMT and of the Editorial Board foreseen by the procedure are actually covered respectively by the DC and by a representative of Finmeccanica and University of Florence.

Until today, four newsletters have been published.

Newsletter #1



Figure 5: ISITEP newsletter #1

Topics:

- ISITEP: let me introduce myself.
- The first ISITEP.
- User Forum.
- First periodic review, where we are now.
- Highlights.

The newsletter has been published in April 2015 and is available here: <http://isitep.eu/news-and-events/blog/post.php?s=2015-04-13-1st-isitep-newsletter>

Newsletter #2



Figure 6: ISITEP newsletter #2

Topics:

- Second ISITEP Advisory Board Meeting.
- First ISITEP Steering Committee Meeting.
- ISITEP presented at CCW2015, Barcelona.
- Highlights

The newsletter has been published in July 2015 and is available here: <http://isitep.eu/news-and-events/blog/post.php?s=2015-07-17-2nd-isitep-newsletter>

Newsletter #3



Figure 7: ISITEP newsletter #3

Topics:

- 2nd ISITEP User Forum.
- ISITEP enhanced.
- Terminal architecture.
- ISITEP on TETRA Today.

The newsletter has been published in November 2015 and is available here: <http://isitep.eu/news-and-events/blog/post.php?s=2015-11-23-3rd-isitep-newsletter>

Newsletter #4



Figure 8: ISITEP newsletter #4

Topics:

ISITEP Demonstrations

- WP 7.1: Multi agency demo.
- WP 7.2: Police hot pursuit .
- WP 7.3: Airplane disaster.
- WP 7.4: Joint police surveillance.
- WP 7.5: VIP protection.

The newsletter has been published in February 2016 and is available here: <http://isitep.eu/news-and-events/blog/post.php?s=2016-02-04-4th-isitep-newsletter>

2.5 WEB and Social Media

Web technologies are an effective mean to promote ISITEP. They allow to reach a wide range of audience through different types of contents (as multimedia, news, events, etc.) and to maintain an open feedback channel.

DC approved the creation and continuously monitor the maintenance of following media:

- **ISITEP Website:** www.isitep.eu
- **Twitter:** twitter.com/isitep
- **Facebook:** www.facebook.com/ISITEP
- **LinkedIn:** www.linkedin.com/groups/ISITEP-5183355.

In their use, it is important to pay attention to correctness, confidentiality and update of shared information. For this reason, a procedure to guarantee confidentiality, integrity and availability of published information has been approved by the DC. The procedure is available in D81.1 and resumed here:

“For each dissemination tool some Media Dissemination Managers (MDMs) have been designed. A same person can act as manager of different media, in collaboration with others. Two or more people are responsible for one dissemination channel, to ensure redundancy in services access and in publishing operations control. They are in contact with coordinator that leads dissemination activities and with all partners.

Media Dissemination Managers shall respect a code of conduct. In particular, they shall:

- *be aware that data published on the web are free to be shared or reposted, they become therefore persistent even if deleted from the original source. For this reason MDMs shall carefully verify the correctness of all information;*
- *interact with partners to avoid mistakes;*
- *be transparent with partners and public;*
- *be always available to publish news and to interact with public, providing additional clarifications and eventually avoiding misinformation;*
- *avoid spam;*
- *respect social networks netiquette;*
- *respect users and their privacy.*

Information publishing follows a well defined redaction/authorization/publishing procedure:

1. *Data collection: different types of information can be distributed on online channels (see D81.1). Data can be made available through different ways:*
 - a. *Spontaneously sent by partners, which have relevant communications to share.*
 - b. *Requested by MDMs in order to maintain dissemination tools always up to dated or in correspondence of specific deadlines (e.g. Newsletter issues, events, etc.).*
 - c. *Autonomously produced by MDMs, according to news and facts related to project or to PPDR world in general.*

2. *News redaction by MDMs or partners.*
3. *Data validation: when needed, info to be published are shared with all partners to confirm their accuracy, and to verify that they respect the restrictions on confidentiality.*
4. *Media choice: in accordance with social media dissemination plan (see D81.1) the characteristics of various media and the contents which have to be published, MDMs identify the most suitable social media to be used for the news in object.*
5. *Adaptation and publishing: MDMs adapt the text/format to the particular channel, considering the media characteristics/restrictions, and publish the news.”*

Dissemination Manager and a representative from Finmeccanica and University of Florence have been designated as Media Dissemination Managers.

2.6 Regulation

The DC follows the work done as part of SP4, Task 4.1.1 (Public specifications of ISI over IP protocol) by Motorola and Finmeccanica, with the collaboration of Airbus FIN, in supporting the TETRA-ISI standard update within ETSI - TCCE WG3 since it represents an important output of the project that will be opportunely published.

The existing TETRA-ISI specifications provide only TETRA-ISI using PSS1 as transport layer protocol. The activity focuses on introducing the IP protocol as a new type of transport layer for the TETRA-ISI. The new set of TETRA-ISI documents now includes a set of transport layer independent specifications, and other three where transport layer specific information are grouped together and not spread out throughout the entire set of TETRA-ISI documents.

The original set of TETRA-ISI specifications is composed by the following documents:

TS 100 392-3: "Interworking at the Inter-System Interface (ISI)";

- EN 300 392-3-1: "General design";
- EN 300 392-3-2: " Additional Network Feature Individual Call (ANF-ISIIC)";
- EN 300 392-3-3: "Additional Network Feature Group Call (ANF-ISIGC)";
- EN 300 392-3-4: "Additional Network Feature Short Data Service (ANF-ISISDS)";
- EN 300 392-3-5: "Additional Network Feature for Mobility Management (ANF-ISIMM)";
- TS 100 392-3-6: "Speech format implementation for circuit mode transmission";
- TS 100 392-3-7: "Speech Format Implementation for Packet Mode Transmission";
- TS 100 392-3-8 (rev. 1.2.1): "Generic Speech Format Implementation"

The new set of TETRA-ISI specifications produced in order to introduce the IP transport layer and to remove transport layer specific information from ANF-ISIIC, ANF-ISIGC, ANF-ISISDS and ANF-ISIMM are:

- TS 100 392-3-8 (rev 1.2.2): "Generic Speech Format Implementation"
- TS 100 392-3-9: "Transport layer independent General design";
- TS 100 392-3-10: "QSIG over E.1 part of General design";
- TS 100 392-3-11: "SIP over IP part of General design";

- TS 100 392-3-12: "Transport Layer Independent Specification Additional Network Feature Individual Call (ANF-ISIIC)";
- TS 100 392-3-13: "Transport Layer Independent Specification Additional Network Feature Group Call (ANF-ISIGC)";
- TS 100 392-3-14: "Transport Layer Independent Specification Additional Network Feature Short Data Service (ANF-ISISDS)";
- TS 100 392-3-15: "Transport Layer Independent Specification Additional Network Feature for Mobility Management (ANF-ISIMM)".

The new documents are still in draft status and available for discussion inside the TCCE WG3. They have been submitted for review according the following table:

TETRA-ISI document code	TCCE contribution name	Submission date
TS 100 392-3-8 (rev 1.2.2)	TCCE03(16)000012	20/01/2016
TS 100 392-3-9	TCCE03(16)000029	08/02/2016
TS 100 392-3-10	TCCE03(16)000026	05/02/2016
TS 100 392-3-11	TCCE03(16)000036	10/02/2016
TS 100 392-3-12	TCCE03(16)000025	05/02/2016
TS 100 392-3-13	TCCE03(16)000007	19/01/2016
TS 100 392-3-14	TCCE03(16)000028	08/02/2016
TS 100 392-3-15	TCCE03(16)000014	20/01/2016

The old documents are still valid, but any future rework will be performed only on the new ones. It is expected that the new standard will be officially approved by year end.

2.7 Relations with other projects

As stated in DoW "Effective dissemination results in the establishment of contacts and interconnection of networks – a legacy that often outlives the project". For this reason, ISITEP consortium is establishing contacts with other relevant projects to share research results and to extend the knowledge horizon useful to steer and improve project work, reaching different groups of stakeholders. To this end, ISITEP has established a communication channel with four other EU projects:

- SALUS (<https://www.sec-salus.eu>);
- REDIRNET (<http://www.redirnet.eu>);
- SECINCORE (<http://www.secincore.eu>).
- EPISECC: (<http://www.episecc.eu>).

DC is currently evaluating a strategy of collaboration.

